

CBmed is a center for biomarker research in medicine with headquarter in Graz. It links excellent research infrastructure, scientific expertise, medical knowledge, national and international industry partners for systematic medical biomarker research.

To strengthen our team, we are seeking to recruit an ambitious, committed

Quality Management Expert with Experience in ISO 9001:2015 certification (all genders)

Total Quality Management Tasks:

- Support in the implementation, monitoring, and continuous improvement of the quality management system in accordance with ISO 9001:2015
- Preparation for ISO 9001 certification
- Assisting in the preparation and documentation of internal and external audits
- Preparation of processes, documents and tasks for CBmed towards implementation of ISO 9001
- Update and maintenance of the company wide document management system
- Continuous improvement of company-wide quality management system
- Review and alignment of QM systems components according to the CBmed quality policy
- Assisting the TQM Manager in overall rollout of quality related tasks within the organization

Skills and Abilities:

- Several years of experience with the ISO certification and sound knowledge of ISO 9001
- Preferable experience with ISO 15189 and rollout within entire organizations (medical or automotive business)
- Independent and goal-oriented way of working
- Strong assertiveness and the ability to initiate changes within the company
- Enjoy structured documentation of processes and results
- Strong communication skills and ability to work in a team
- Willingness for continuous training in the area of quality management
- Advanced Project Management skills
- Advanced spoken and written English and German
- Good verbal and written communication skills
- Good organizational, multi-tasking and problem-solving skills
- Proficiency in using Outlook, Word, PowerPoint, and Excel



You will have the opportunity to work in an international connected company, within a young and dynamic team.

We offer an unlimited contract with a monthly salary from € 3200 gross based on 40 hours/week. Start date **01.08.2024 or earlier**.

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