

CBmed is a center for biomarker research in medicine with headquarters in Graz. It links excellent research infrastructure, scientific expertise, medical knowledge, national and international industry partners for systematic medical biomarker research.

To strengthen our team in Graz, we are seeking to recruit an ambitious, committed

Senior IT Expert (f/m/d)

Your tasks and responsibilities:

- Microsoft 365 administration with an emphasis on GDPR and cyber security
- Design and implementation of security policies, including O365 accounts and all devices
- Server and network administration (updates, upgrades, data backup and archival)
- Ensuring secure data storage and transfer to partners in the role of a data steward
- Acquisition, configuration and maintenance of on-premise and cloud server infrastructure
- Automatization of company-internal processes and workflows
- Assist software developers and data scientists with DevOps tasks for in-house software development projects
- Assisting IT Support Engineers for complex problems on Windows and MacOS when required

Expected skills and abilities:

- MSc in IT/computer science or 5 years of working experience in the area
- Experience in server administration and networking (Windows and Linux, including PowerShell and Bash)
- Experience with Microsoft products, especially Azure Active Directory (Entry ID), Power Platform, Exchange, SharePoint, M365
- Very good knowledge of Windows 10 and 11 and the Microsoft Office Suite

Expected soft-skills:

- Careful, accurate and reliable way of working. High degree of self-organization and independence.
- Open to resolving unforeseen and complex technical situations and constant learning
- Willingness to coordinate holidays with a second colleague
- Good listening, communication, and personal skills to provide understandable explanations to the staff and solve problems quickly
- “Make-it-work” mentality and strong skills in finding practical and sustainable solutions
- Very good command of German and English.
- “Documentation-mentality” and a good understanding of how to write concise, useful documentation

Optional and beneficial skills:

- Experience with backend infrastructure is a plus (VMware, nginx, docker, databases)
- Experience in software development is a plus (python, R, JavaScript, software testing and CI/CD tools)

- Experience with collaborative working tools is a plus (git, ticketing systems)
- Knowledge about ISO27001 is a plus

What we offer:

- You will have the opportunity to work in an international connected company, within a young, dynamic, and international team
- Your work on improving and maintaining our IT infrastructure will directly impact patient well-being, both in the short-term through drug screening approaches and in the long-term through state-of-the-art biomarker research
- Opportunity to learn new tools and shape your own work experience by using the technology and tools of your choice
- We offer an unlimited contract with a minimum annual salary from € 53 200 gross based on 40 hours/week. Overpayment is possible, depending on qualifications and work experience.